Cleveland District State High School

Always worthy

Representative School Sport Assistance Fund

Guideline

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Representative School Sport Financial Assistance
Guideline and Application Pack

Purpose
This guideline establishes a consistent and equitable model for financial assistance provided to Cleveland District State High School (CDSHS) students selected for representative school sport through recognised Queensland School Sport pathways.

The model aims to:

- Reduce financial barriers to participation
- Support student achievement at state and national levels
- Provide transparency and consistency in decision-making and
- Align school support with the CDSHS P&C Student Support & Enrichment Fund (SSEF) and Queensland Government assistance programs.

Scope
This guideline applies to CDSHS students selected through:

- Metropolitan East School Sport teams and
- Queensland School Sport teams progressing to Australian Championships.

Eligible sports include all recognised Queensland School Sport activities available to CDSHS students, including but not limited to Australian football, baseball, basketball, cricket, cross country, football, futsal, golf, hockey, netball, rugby league, rugby union, rugby sevens, softball, squash, surfing, swimming, tennis, touch football, track and field, volleyball and water polo.

Financial Assistance Model

Tier	Representation Level	Eligibility	Maximum Assistance
Tier 1	Metropolitan East – Queensland School State Championship	Student selected to represent Metropolitan East	Up to $250 per student
Tier 2	Queensland School Sport – Australian Championship	Student selected to represent Queensland School Sport	Up to $500 per student

Table 1: Financial Assistance Model

Note: Funding will not exceed actual costs incurred and is subject to available budget allocations.

Eligibility Criteria

Students must:

- Be currently enrolled at CDSHS
- Be selected through an official Queensland School Sport pathway
- Provide written confirmation of selection
- Submit the approved application form and supporting documentation
- Receive endorsement from the Head of Department (HPE).

Students and families are encouraged to apply for Queensland Government Emerging Athlete Pathways (EAP) funding where eligible.

Application Process

1. Student or parent completes the Representative School Sport Assistance Fund Application Form.
2. Supporting documentation is attached, including copies of invoices, receipts or other evidence of eligible costs as applicable.
3. The completed application is submitted to HOD HPE for verification and endorsement.
4. Following verification and endorsement by the HOD HPE, the completed application and supporting documentation are forwarded to pandc@clevelanddistrictshs.eq.edu.au for consideration.
5. Incomplete applications may be returned for completion.
6. The application is reviewed and assessed by the P&C Executive Committee.
7. The student or parent is advised of the outcome, and funds will be given into the nominated bank account the next pay period.

Assessment Criteria

Approval Criteria

An application may be approved where:

- The student is currently enrolled at CDSHS
- The student has been officially selected through a recognised Queensland School Sport pathway
- The activity represents progression beyond school-level competition
- A completed application and supporting documentation have been submitted including invoices, receipts or other evidence of eligible costs as applicable
- The application has been endorsed by the Head of Department (HPE)
- Costs claimed are reasonable and directly related to participation
- Funding is available within the allocated budget.

Priority may be given where:

- The student has not previously received assistance within the same calendar year; or
- Financial assistance supports participation that may otherwise be limited by cost.

Non-Approval Criteria

An application may not be approved where:

- The activity is not part of a recognised Queensland School Sport pathway
- Participation relates to club, academy or private competitions
- Required documentation is not provided
- Costs claimed are not directly related to participation
- Funding limits have already been reached; or
- Available funding has been exhausted.

Annual Limits

To ensure equitable distribution of funding:

- The maximum total assistance available per student per calendar year is $750, unless approved under exceptional circumstances by the P&C Executive Committee.

Where a student progresses from Tier 1 (State) to Tier 2 (National) within the same sport and calendar year:

- The total assistance will not exceed the total amount for Tier 1 and Tier 2 - $750.

Disclaimer

An application for financial assistance does not guarantee payment. Applications will be assessed in a fair and equitable manner and may be declined where eligibility criteria or funding objectives are not met.

Additional applications may be considered by the committee on a case-by-case basis, subject to available funding and at the discretion of the committee.

Expected Outcomes

Implementation of this guideline is expected to support:

- Increased student engagement through access to representative opportunities
- Improved attendance and retention through stronger school connection
- Enhanced school pride and positive school culture
- Strengthened pathway development; and
- Improved student wellbeing.