



Payment Options

Please email accounts@clevelanddistrictshs.eq.edu.au to advise us of your payment, regardless of the method you use. Include the following details to ensure your payment is allocated to the correct student and activity:

- ✓ Student Name
- ✓ Student Year Level and Class
- ✓ Details of the activity or invoice you are paying for.

- * Payments received without notification will be allocated to the oldest outstanding invoice.
- * A hard copy of your school receipt can be obtained by students from the Payment Window.
- * Unfortunately school receipts cannot be emailed.
- * Student Resource Scheme needs to be paid in full or an arrangement in place for payments to be accepted.

BPoint

- ✓ To register, call the office to obtain a QParents Invitation and follow the emailed instructions.
- ✓ Once your QParents account is active, go to the PAYMENTS Tab
- ✓ Select the invoices you wish to pay in full or in part, record the CRN and Invoice number
- ✓ Follow the prompts to complete your payment

Internet Transfers

- ✓ Use your financial institution's online payment option to transfer funds to:
Cleveland District State High School
CBA 064 138
Acct 00090051
Description - Student Surname, Initial, Payment Code – eg SmithJ YR8SRS
- ✓ Please transfer funds 3 business days before the due date to ensure funds are cleared.

Telephone Payments

- ✓ Call the automated 24hour payment line on 1300 631 073
- ✓ For credit and debit card payments only
- ✓ Ensure you have the CRN and Invoice numbers available (noted on your invoice)

Payment Windows

- ✓ Visit our school payment window to use cash, debit or credit cards (card must be presented, we are unable to accept card details recorded on a note), cheques or money orders.
- ✓ Opening Hours: Tuesday, Wednesday, Thursday, Friday **** CLOSED Monday ****
8.00am to 10.45am and 12.45pm to 3.15pm

Flexischools

- ✓ www.flexischools.com.au
- ✓ Select "My Account" and log in with registered username or email address and password
- ✓ Click on blue button "online ordering" next to Students name
- ✓ ✓ Make selection and follow prompts